

**Western Area Water Supply Authority
Board of Directors Meeting
WAWSA Office December 18, 2025**

Attendees

Members Present: Kent Bickler, Ellis Haake, Robert Harms, Larry Novak, and Chris Brostuen, also voting for Ward Koeser.

Members Present via Video: Doug Anderson, also voting for Gary Rust, Matt Beard, and Raoul Brandt

Members Absent: Ward Koeser and Gary Rust

Others Present: Chris Barke (WAWSA), Char Imsland (WAWSA), Cheryl McNeil (WAWSA), Dave Bell (WAWSA), Jacob Monson (WAWSA), Shae Johnson (WAWSA), Weston McGruder (AE2S), Curt Clarys (City of Williston), Kenny Bergstrom (City of Williston), David Juma (City of Williston), Ben Clarys (NWRWD), Taylor Galeazzo (MCWRD), Graydon Olson (AE2S) via video, Cory Chorne (AE2S) via video, Dustin Schultz (AE2S) via video, and David Tuan (AE2S) via video.

Meeting Called to Order

Chairman Brostuen called the meeting to order at 9:00 am.

Approval of the Agenda

Barke requested an amendment to the agenda under the Executive Director's report to change the COW/Trenton Water Users Connection Request from an action item to an update. **Haake moved to approve the agenda as amended, Novak seconded.**

MOTION CARRIED UNANIMOUSLY BY VOICE VOTE.

Approval of the Minutes

The November 20, 2025, board meeting minutes were presented for approval. **Harms moved to approve the minutes as presented, Haake seconded.**

Aye: Anderson, Beard, Bickler, Haake, Harms, Novak, and Brostuen

Nay: 0

Carried: 7-0

Financial Reports

The Domestic and Industrial financial reports were presented to the board for their consideration and discussion.

Brandt joined the meeting at 9:05 am.

The November capital accounting report was presented to the board for their consideration and discussion.

Public Comment Period

No public comments were presented.

Executive Director's Report

Barke provided the board with an update on WAWSA's water usage and system updates.

Barke reported that Select Energy expressed interest in a five-year prepay take-or-pay contract.

Tank Repairs

Barke reported that three tanks on the WAWSA system need repairs: 13 Mile, Indian Hills Tank #1, and Keene. He presented a quote from Tank Maintenance Solutions (TMS) for \$71,465. The work will be scheduled for 2026. **Novak moved to approve the tank maintenance quote for \$71,465, Haake seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Novak, and Brostuen

Nay: 0

Carried: 8-0

State Water Commission Update

Barke reported that he presented a high-level industrial update to the SWC on December 16, 2025.

COW – Levee Status Update

David Juma with the City of Williston provided an update on the status of the COW levee.

COW/Trenton Water User Connection

Barke provided an update on the COW/Trenton water users connection.

AE2S Reports

McGruder presented the 2026 AE2S project management – TO 92 task order for \$97,600. This task order is for professional engineering services associated with General Engineering, Funding Application, Rate Modeling and Water Contract Support, Capital Accounting and Financial Reporting, Program Management, Department of Water Resources Coordination and Support, Public Information, and Legislative Support services. **Novak moved to approve the 2026 Program Management Services – TO 92 task order for \$97,600, Haake seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Novak, and Brostuen

Nay: 0

Carried: 8-0

Schultz provided an update on the Williston WTP Intake project.

McGruder provided an update on the construction projects.

R&T Battleview McGregor – TO 74

McGruder presented the board with substantial completion on the base project of the R&T Battleview McGregor – TO 74 project. **Bickler moved to approve the substantial completion on the base project for the R&T Battleview McGregor – TO 74 project, Haake seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Novak, and Brostuen

Nay: 0

Carried: 8-0

McGruder also presented the Alternate I – Project Cost Share Request Letter for the R&T Battleview McGregor project. The cost for the construction of Alternate I is estimated at \$7,268,100 with a 10% contingency. WAWSA is requesting 75% cost share approval equal to \$5,451,100. **Novak moved to approve the R&T Battleview McGregor Alternate I – Project Cost Share Request letter, Harms seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Novak, and Brostuen

Nay: 0

Carried: 8-0

MCWRD System II Expansion – TO 90

McGruder presented task order amendment #1 to the MCWRD System II Expansion – TO 90 project for \$132,550. This amendment is for additional services and modifications of payment to the engineer. **Novak moved to approve task order amendment #1 to the MCWRD System II Expansion – TO 90 project for \$132,550, Anderson seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Novak, and Brostuen

Nay: 0

Carried: 8-0

Invoices for Payment

The MCWRD System IV Part IV – TO 77, Phase II Transmission Main – TO 88, MCWRD System II Expansion – TO 90, and the NWRWD Trenton Area Rural Distribution – TO 85 invoices for engineering and construction for the month have a combined total of \$221,082.04.

SWC Grant Requests

SWC Grant Payment Request

SWC \$9.9M grant request 38-121825, SWC \$8M grant request 25-121825, SWC 9.7M grant request 9-121825, SWC \$8M grant request 20-121825, SWC \$747K grant request 10-121825, SWC \$99K grant request 07-121825, SWC \$2M grant request 04-121825, SWC \$14M grant request 6-121825, and SWC \$1M grant request 1-121825 were presented to the board for their approval. **Haake moved to approve the SWC monthly grant requests as presented, Bickler seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Novak, and Brostuen

Nay: 0

Carried: 8-0

Brostuen adjourned the meeting at 11:16 am.



Chris Brostuen, Chairman



Char Imsland, Secretary