

**Western Area Water Supply Authority  
Board of Directors Meeting  
WAWSA Office September 18, 2025**

**Attendees**

Members Present: Doug Anderson, Matt Beard, Kent Bickler, Raoul Brandt, Ellis Haake, Robert Harms, Ward Koeser, Larry Novak, Gary Rust, and Chris Brostuen

Others Present: Chris Barke (WAWSA), Char Imsland (WAWSA), Cheryl McNeil (WAWSA), Jacob Monson (WAWSA), Dave Bell (WAWSA), Brittaney Carrillo (WAWSA), Weston McGruder (AE2S), Cory Chorne (AE2S), Taylor Galeazzo (MCWRD), Curt Clarys (City of Williston), Kenny Bergstrom (City of Williston), Liz Suhr (R&T), Ben Clarys (NWRWD), Dustin Schultz (AE2S) via video, Graydon Olson (AE2S) via video, Jason Faller (City of Watford City) via video, Tami Norgard (Vogel) via video, Dan Savoy (JF Brennan) via video, and Brady Wateland (JF Brennan) via video.

**Meeting Called to Order**

Chairman Brostuen called the meeting to order at 9:00 am.

**Approval of the Agenda**

Brostuen reported that item #4 under the Executive Director report needs to be removed from the agenda. **Anderson moved to approve the agenda as amended, Rust seconded.**

MOTION CARRIED UNANIMOUSLY BY VOICE VOTE.

**Haake moved to enter into an executive session for attorney consultation to discuss contract negotiations on WAWSA's line crossing policy, Novak seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Koeser, Novak, Rust, and Brostuen

Nay: 0

Carried: 10-0

Left regular session and entered into the executive session at 9:04 am.

**Novak moved to exit the executive session and enter back into the regular open session, Haake seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Koeser, Novak, Rust, and Brostuen

Nay: 0

Carried: 10-0

Exited the executive session and entered back into the regular session at 9:27 am.

**Harms moved to remove the verbiage “printed” from item #9 of the WAWSA line crossing policy, Bickler seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Koeser, Novak, Rust, and Brostuen

Nay: 0

Carried: 10-0

### **Approval of the Minutes**

The August 21, 2025, board meeting minutes were presented for approval. **Beard moved to approve the minutes as presented, Harms seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Koeser, Novak, Rust, and Brostuen

Nay: 0

Carried: 10-0

The September 9, 2025, Strategic Planning Committee meeting minutes were also presented for approval. **Beard moved to approve the minutes as presented, Bickler seconded.**

Aye: Beard, Bickler, Harms, and Brostuen

Nay: 0

Carried: 4-0

### **Financial Reports**

The Domestic and Industrial financial reports were presented in a new format to the board for their consideration and discussion.

The August capital accounting report was presented to the board for their consideration and discussion.

The board was also presented with WAWSA's long-term debt information.

Barke also presented the board with an SRF loan resolution that is a part of the application process for the new third SRF loan.

### **Public Comment Period**

No public comments were presented.

### **Executive Director's Report**

Barke provided the board with an update on WAWSA's water usage and system updates.

### **State Water Commission Update**

Barke reported that an extension of \$96,890.24 for Phase VI projects was requested to be allocated into this biennium's funds.

### **AE2S Reports**

McGruder presented the board with the construction project updates.

### **R&T Stanley Part II – TO 67**

McGruder presented the board with the deduct balancing change order #4 for \$-15,374.03 for the R&T Stanley Part II – TO 67 project. **Rust moved to approve the deduct balancing change order #4 for \$-15,374.03 for the R&T Stanley Part II – TO 67 project, Koeser seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Koeser, Novak, Rust, and Brostuen

Nay: 0

Carried: 10-0

McGruder also presented the board with the final inspection and acceptance for the R&T Stanley Part II – TO 67 project, with the one-year warranty period beginning on August 31, 2025. **Novak moved to approve the final inspection and acceptance for the R&T Stanley Part II – TO 67 project, Haake seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Koeser, Novak, Rust, and Brostuen

Nay: 0

Carried: 10-0

### **NWRWD East Williston – TO 78**

McGruder presented the board with an increase change order #3 for \$334,465 for the NWRWD East Williston – TO 78 project. This change order is to add 30 additional users, 4 service removals, a reroute, additional boring, and an upsizer. **Harms moved to approve the increase change order #3 for \$334,465 for the NWRWD East Williston – TO 78 project, Anderson seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Koeser, Novak, Rust, and Brostuen

Nay: 0

Carried: 10-0

### **Williston WTP DeviceNet & Sludge Pump – TO 89**

McGruder presented the board with a recommendation to award bid on contracts 1 and 2 for the Williston WTP DeviceNet & Sludge Pump – TO 89 project. He recommended that contract #1 for the DeviceNet improvements be awarded to the lowest qualified bidder Colestrip Electric dba CEI Electrical Contractors for \$1,400,000. He also recommended that contract #2 for the Actiflo Sludge Pump replacement be awarded to the lowest qualified bidder, American General Contractors, Inc.,

for \$937,449. **Anderson moved to approve the recommendation to award bid on contract #1 to Colstrip Electric dba CEI Electrical Contractors for \$1,400,000 and contract #2 to American General Contractors, Inc. for \$937,449, Beard seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Koeser, Novak, Rust, and Brostuen

Nay: 0

Carried: 10-0

McGruder also presented amendment #1 to the Williston WTP DeviceNet & Sludge Pump – TO 89 project for \$282,000. This amendment is for additional services to be performed by the engineer, modifications of payment to the engineer, and modifications to time(s) for rendering services. **Haake moved to approve amendment #1 to the Williston WTP DeviceNet & Sludge Pump – TO 89 project for \$282,000, Koeser seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Koeser, Novak, Rust, and Brostuen

Nay: 0

Carried: 10-0

#### **Williston WTP Intake Remediation – TO 91**

McGruder presented the board with the Williston WTP Intake Remediation – TO 91 task order agreement for \$242,000. The purpose of this task order is to provide Owner Advisor services for Phase II of the intake preconstruction services. **Koeser moved to approve the Williston WTP Intake Remediation – TO 91 task order agreement for \$242,000, Haake seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Koeser, Novak, Rust, and Brostuen

Nay: 0

Carried: 10-0

Matt Beard left the meeting at 10:59 am.

Brady Wateland and Dan Savoy from JF Brennan presented the board with a proposal for the Phase II work package for the Williston WTP Intake Remediation – TO 91 project. **Novak moved to approve the JF Brenna proposal for the Phase II work package for the Williston WTP Intake Remediation – TO 91 project, Haake seconded.**

Aye: Anderson, Bickler, Brandt, Haake, Harms, Koeser, Novak, Rust, and Brostuen

Nay: 0

Carried: 9-0

#### **Invoices for Payment**

The MCWRD System IV Part IV – TO 77, Phase II Transmission Line – TO 88, and the System II Expansion – TO 90 invoices for engineering and construction for the month have a combined total of \$877,008.86.

**SWC Grant Payment Requests**

SWC \$24M grant request 71-091825, SWC \$7M grant request 34-091825, SWC \$9.9M grant request 35-091825, SWC \$8M grant request 21-091825, SWC \$9M grant request 06-091825, SWC \$8M grant request 18-091825, SWC \$99K grant request 4-091825, SWC \$926K grant request 3-091825, and SWC \$14M grant request 3-091825 were presented to the board for their approval. **Rust moved to approve the SWC monthly grant requests as presented, Haake seconded.**

Aye: Anderson, Bickler, Brandt, Haake, Harms, Koeser, Novak, Rust, and Brostuen

Nay: 0

Carried: 9-0

Brostuen adjourned the meeting at 11:02 am.



Chris Brostuen, Chairman



Char Imsland, Secretary