

**Western Area Water Supply Authority  
Board of Directors Meeting  
WAWSA Office August 21, 2025**

**Attendees**

Members Present: Doug Anderson, Matt Beard, Kent Bickler, Raoul Brandt, Ellis Haake, Robert Harms, Ward Koeser, Larry Novak, and Chris Brostuen

Members Present via Video: Gary Rust

Others Present: Chris Barke (WAWSA), Char Imsland (WAWSA), Cheryl McNeil (WAWSA), Dave Bell (WAWSA), Shae Johnson (WAWSA), Weston McGruder (AE2S), Graydon Olson (AE2S), Ben Lokken (R&T), Taylor Galeazzo (MCWRD), Curt Clarys (City of Williston), Jason Faller (City of Watford City), Cory Chorne (AE2S) via video, and Bethany Cichonsky (Brady Martz) via video.

**Meeting Called to Order**

Chairman Brostuen called the meeting to order at 9:00 am.

**Approval of the Agenda**

Brostuen presented the agenda for approval. Barke announced that the executive session needs to be removed and rescheduled for next month. **Anderson moved to approve the agenda as amended, Haake seconded.**

MOTION CARRIED UNANIMOUSLY BY VOICE VOTE.

**Approval of the Minutes**

The July 24, 2025, board meeting minutes were presented for approval. **Harms moved to approve the minutes as presented, Anderson seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Koeser, Novak, and Brostuen

Nay: 0

Carried: 9-0

The July 28, 2025, Executive Committee meeting minutes were presented for approval. **Haake moved to approve the minutes as presented, Koeser seconded.**

Aye: Haake, Imsland, Koeser, and Brostuen

Nay: 0

Carried: 4-0

**2024 Financial Audit Report**

Bethany Cichonsky with Brady Martz presented the board with the 2024 WAWSA financial audit report. **Koeser moved to accept the 2024 financial audit report as presented, Beard seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Koeser, Novak, and Brostuen

Nay: 0

Carried: 9-0

Rust joined the meeting at 9:23 am.

### **Financial Reports**

The Domestic and Industrial financial reports were presented to the board for their consideration and discussion.

The July capital accounting report was presented to the board for their consideration and discussion.

### **Public Comment Period**

No public comments were presented.

### **Executive Director's Report**

Barke provided the board with an update on WAWSA's water usage and system updates.

### **State Water Commission Update**

Barke reported that the Williston WTP DeviceNet project was awarded for \$1,250,578 at the SWC August 14, 2025 meeting.

### **Safety Update**

Dave Bell presented the board with the 2025 Q1 and Q2 safety update.

### **AE2S Reports**

McGruder presented the board with the construction project updates

### **MCWRD System IV Part IV – TO 77**

McGruder presented the board with the certificate of substantial completion for the MCWRD System IV Part IV – TO 77 project. **Harms moved to approve the certificate of substantial completion for the MCWRD System IV Part IV – TO 77 project, Haake seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Koeser, Novak, Rust, and Brostuen

Nay: 0  
Carried: 10-0

### **MCWRD Phase II 30" Transmission Line – TO 88**

McGruder presented a Metro Construction deduct change order #1 for \$-559,611.26 for the MCWRD Phase II 30" Transmission Line – TO 88 project. This change order allows for the relocation of the alignment from Sta. 0+00 to 13+00 to mitigate conflicts with other utilities, groundwater impacts, and constructability. **Anderson moved to approve the Metro Construction deduct change order #1 for \$-559,611.26 for the MCWRD Phase II 30" Transmission Line – TO 88 project, Beard seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Koeser, Novak, Rust, and Brostuen  
Nay: 0  
Carried: 10-0

### **Invoices for Payment**

The MCWRD System IV Part IV – TO 77, Phase II Transmission Line – TO 88, and System II Expansion – TO 90 invoices for engineering and construction for the month have a combined total of \$2,235,246.93.

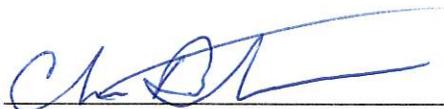
### **SWC Grant Payment Request**

SWC \$24M grant request 70-082125, SWC \$7M grant request 33-082125, SWC \$9.9M grant request 34-082125, SWC \$8M grant request 20-082125, SWC \$9M grant request 05-082125, SWC \$8M grant request 17-082125, SWC \$99K grant request 3-082125, SWC \$926K grant request 2-082125, and SWC \$14M grant request 2-082125 were presented to the board for their approval. **Rust moved to approve the SWC monthly grant requests as presented, Anderson seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Koeser, Novak, Rust, and Brostuen  
Nay: 0  
Carried: 10-0

Barke announced that the 2<sup>nd</sup> Annual WAWSA Member Entity Chili Cookoff is being held on Friday, September 19, 2025, at the WAWSA office.

Brostuen adjourned the meeting at 10:40 am.



Chris Brostuen, Chairman



Char Imsland, Secretary