

**Western Area Water Supply Authority
Board of Directors Meeting
WAWSA Office July 24, 2025**

Attendees

Members Present: Doug Anderson, also voting for Gary Rust, Kent Bickler, Ellis Haake, Robert Harms, Ward Koeser, and Larry Novak, also voting for Matt Beard, and Chris Brostuen.

Members Present via Video: Raoul Brandt

Members Absent: Matt Beard and Gary Rust

Others Present: Chris Barke (WAWSA), Char Imsland (WAWSA), Cheryl McNeil (WAWSA), Dave Bell (WAWSA), Jacob Monson (WAWSA), Weston McGruder (AE2S), Graydon Olson (AE2S), Cory Chorne (AE2S), Liz Suhr (R&T), Ben Lokken (R&T), Taylor Galeazzo (MCWRD), Curt Clarys (City of Williston), Kenny Bergstrom (City of Williston), David Juma (City of Williston), Ben Clarys (NWRWD), Chad Austreim (NWRWD), Tami Norgard (Vogel) via video, Dustin Schultz (AE2S) via video, and David Tuan via video.

Meeting Called to Order

Chairman Brostuen called the meeting to order at 9:00 am.

Approval of the Agenda

Brostuen presented the agenda for approval. **Harms moved to approve the agenda as presented, Haake seconded.**

MOTION CARRIED UNANIMOUSLY BY VOICE VOTE.

Approval of the Minutes

The June 19, 2025, board meeting were presented for approval. **Novak moved to approve the minutes as presented, Bickler seconded.**

Aye: Anderson, Bickler, Brandt, Haake, Harms, Koeser, Novak, and Brostuen

Nay: 0

Carried: 8-0

Financial Reports

The Domestic and Industrial financial reports were presented to the board for their consideration and discussion.

The June capital accounting report was presented to the board for their consideration and discussion.

Public Comment Period

No public comments were presented.

Executive Director's Report

Barke provided the board with an update on WAWSA's water usage and system updates.

State Water Commission Update

Barke reported that the SWC pre-commission meeting is today and that he will be presenting the WTP DeviceNet project for \$1,250,578 for approval.

North Williston Storage Building

Barke reported that two quotes were received for the construction of the North Williston Storage Building. He recommends that the board approve the quote provided by Prairie Barns for \$89,319.84. **Novak moved to approve Prairie Barns' quote for \$89,319.84 for the construction of the North Williston Storage Building, Koeser seconded.**

Aye: Anderson, Bickler, Brandt, Haake, Harms, Koeser, Novak, and Brostuen

Nay: 0

Carried: 8-0

Purchasing Procedure/Policy Update

Barke reported that the WAWSA operational purchasing procedure, Section 6.4, needs to be updated to include purchase authorization limitations for WAWSA management without the need for prior approval. **Koeser moved to approve the updated purchasing procedure as presented, Haake seconded.**

Aye: Anderson, Bickler, Brandt, Haake, Harms, Koeser, Novak, and Brostuen

Nay: 0

Carried: 8-0

MCWRD JPA Amendment #1

Barke presented amendment #1 to the McKenzie County, MCWRD, and WAWSA JPA agreement. The amendment amends Exhibit A to include the MCWRD Phase II 30" Transmission System Expansion project and adds Exhibit B to add the MCWRD System II expansion project to the JPA. **Haake moved to approve the MCWRD JPA Amendment #1, Anderson seconded.**

Aye: Anderson, Bickler, Brandt, Haake, Harms, Koeser, Novak, and Brostuen

Nay: 0

Carried: 8-0

AE2S Reports

Schultz provided the board with an update on the Williston WTP bank stabilization.

Chorne provided the board with an update on the Williston WTP Intake Remediation.

McGruder presented the board with the construction project updates.

R&T Stanley Part II – TO 70

McGruder presented the board with the certificate of substantial completion for the R&T Stanley Part II – TO 70 project. **Harms moved to approve the certificate of substantial completion for the R&T Stanley Part II – TO 70 project, Haake seconded.**

Aye: Anderson, Bickler, Brandt, Haake, Harms, Koeser, Novak, and Brostuen

Nay: 0

Carried: 8-0

Invoices for Payment

The MCWRD System IV Part IV – TO 77, Phase II Transmission Line – TO 88, System II Expansion – TO 90, and the NWRWD Trenton Area Rural Distribution – TO 85 invoices for engineering and construction for the month have a combined total of \$1,825,406.58.

SWC Grant Payment Request

SWC \$24M grant request 69-072425, SWC \$7M grant request 32-072425, SWC \$9.9M grant request 33-072425, SWC \$8M grant request 19-072425, SWC \$9M grant request 04-072425, SWC \$8M grant request 16-072425, SWC \$747K grant request 7-072425, SWC \$99K grant request 2-072425, SWC \$926K grant request 1-072425, and SWC \$14M grant request 1-072425 were presented to the board for their approval. **Anderson moved to approve the SWC monthly grant requests as presented, Bickler seconded.**

Aye: Anderson, Bickler, Brandt, Haake, Harms, Koeser, Novak, and Brostuen

Nay: 0

Carried: 8-0

Barke announced that WAWSA is hosting the ND Water tour on August 7th.

Brostuen adjourned the meeting at 11:19 am.



Chris Brostuen, Chairman



Char Imstrand, Secretary