

**Western Area Water Supply Authority
Board of Directors Meeting
WAWSA Office June 19, 2025**

Attendees

Members Present: Doug Anderson, Kent Bickler, Raoul Brandt, Ellis Haake, Robert Harms, Larry Novak, and Gary Rust.

Members Present via Video: Matt Beard and Chris Brostuen, also voting for Ward Koeser.

Members Absent: Ward Koeser

Others Present: Chris Barke (WAWSA), Char Imsland (WAWSA), Cheryl McNeil (WAWSA), Jacob Monson (WAWSA), Weston McGruder (AE2S), Cory Chorne (AE2S), Graydon Olson (AE2S), Josh Feil (Moore Engineering), Liz Suhr (R&T), Taylor Galfazzo (MCWRD), Curt Clarys (City of Williston), Kenny Bergstrom (City of Williston), and Tami Norgard (Vogal) via video.

Meeting Called to Order

Chairman Brostuen called the meeting to order at 9:00 am.

Approval of the Agenda

Brostuen presented the agenda for approval. Barke requested to add item #6 under AE2S reports for the Williston WTP DeviceNET & sludge pump improvement construction cost share request. **Rust moved to approve the agenda as amended, Haake seconded.**

MOTION CARRIED UNANIMOUSLY BY VOICE VOTE.

Approval of the Minutes

The May 15, 2025, board meeting were presented for approval. **Rust moved to approve the minutes as presented, Anderson seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Novak, Rust, and Brostuen

Nay: 0

Carried: 9-0

Financial Reports

The Domestic and Industrial financial reports were presented to the board for their consideration and discussion.

The May capital accounting report was presented to the board for their consideration and discussion.

Public Comment Policy

Tami Norgard with Vogel Law presented the board with a new public comment policy that complies with the new section of the ND Century Code Chapter 44-04, effective as of August 1, 2025. **Novak moved to adopt the new policy with the provision that the parties are not allowed to transfer their commenting time to another party unless approved by the WAWSA board, Haake seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Novak, Rust, and Brostuen

Nay: 0

Carried: 9-0

Executive Director Report

Barke provided the board with an update on WAWSA's water usage and system updates.

State Water Commission Update

Barke reported that the following projects were all approved for funding at the June 12, 2025, SWC meeting.

- WTP Intake Phase II Preconstruction Phase
- MCWRD System II Part II
- NWRWD East Williston Alternate I

Bank Stabilization Update and Emergency Resolution

Barke provided the board with an update on the Williston WTP bank stabilization. He reported that Braun Intertec expressed safety concerns due to the road falling much faster than anticipated. Barke presented an emergency resolution for \$347,760.20 to complete the necessary stabilization work as recommended by Braun Intertec. **Novak moved to adopt the emergency resolution as presented for \$347,760.20, Harms seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Novak, Rust, and Brostuen

Nay: 0

Carried: 9-0

AE2S Reports

Chorne provided the board with an update on the Williston WTP Intake.

McGruder presented the board with the project updates.

R&T Battleview McGregor Rural Distribution – TO 74

McGruder presented the board change order #1 for a deduct of -\$12,160 and a time extension increase, to the R&T Battlevue McGregor Rural Distribution – TO 74 project. This change order involves upsizing lines, adding and removing services, rerouting lines, updating the pressure transmitter tree to include a gauge block and bleed valve, increasing the generator accessory power from 20A to 30A, and installing a concrete housekeeping pad under the ATS. The change order also allows for a time extension of 275 days for substantial completion. **Brandt moved to approve change order #1 for a deduct of \$12,160 and a time extension of 275 days for the R&T Battlevue McGregor – TO 74 project, Rust seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Novak, Rust, and Brostuen

Nay: 0

Carried: 9-0

MCWRD System IV Part IV – TO 77

McGruder also presented an increase change order #4 for \$8,270.46 for the MCWRD System IV Part IV – TO 77 project. This change order will allow the electrical contractor to furnish and install a 200-amp double-throw switch between the service entrance disconnect and station distribution panel, and to install the generator shore power receptacle at the vault with DT switch. **Haake moved to approve the increase change order #4 for \$8,270.46 for the MCWRD System IV Part IV – TO 77 project, Novak seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Novak, Rust, and Brostuen

Nay: 0

Carried: 9-0

NWRWD East Williston CR9 Rural Distribution – TO 78

McGruder presented amendment #2 for \$315,000 to the NWRWD East Williston CR9 Rural Distribution – TO 78 project. The amendment is for additional services to be performed by the engineer, modifications of payment to the engineer, and modifications to times for rendering services.

McGruder also presented an increase change order #2 for \$2,104,900 for the NWRWD East Williston CR9 Rural Distribution – TO 78 project. This change order is for the award of alternative #1 project into the base contract.

Novak moved to approve amendment #2 for \$315,000 and increase change order #2 for \$2,104,900 for the NWRWD East Williston CR9 Rural Distribution – TO 78 project, Haake seconded.

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Novak, Rust, and Brostuen

Nay: 0

Carried: 9-0

MCWRD System II Project – TO 90

McGruder presented the task order agreement for \$2,423,000 for the MCWRD System II – TO 90 project. The task order includes professional services to provide construction, resident project representative (RPR), commissioning, post-construction, and other services for the project.

McGruder also presented the board with a recommendation to award bid for the MCWRD System II – TO 90 project. He recommended that the contract be bid to the lowest qualified bidder, Eatherly Constructors, Inc., for \$15,680,000.

Brandt moved to approve the task order agreement for \$2,423,000 and the recommendation to award bid to Eatherly Constructors, Inc., for \$15,680,000 for the MCWRD System II – TO 90 project, Rust seconded.

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Novak, Rust, and Brostuen

Nay: 0

Carried: 9-0

Williston WTP DeviceNET & Sludge Pump Improvement – TO 89

McGruder presented the board with a cost share request for the Williston WTP DeviceNET & Sludge Pump Improvement – TO 89. This request is to request approval from the SWC for a 75% construction cost-share amounting to \$1,250,645. **Novak moved to approve the cost share request for the Williston WTP DeviceNET and Sludge Pump Improvement – TO 89 project, Haake seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Novak, Rust, and Brostuen

Nay: 0

Carried: 9-0

MCWRD Invoices for Payment

The MCWRD System IV Part IV – TO 77, Phase II Transmission Line – TO 88, System II Expansion – TO 90 invoices for engineering and construction for the month have a combined total of \$2,041,466.84.

SWC Grant Payment Request

SWC \$24M grant request 68-061925, SWC \$7M grant request 31-061925, SWC \$9.9M grant request 32-061925, SWC \$8M grant request 18-061925, SWC \$9M grant request 03-061925, SWC \$7.7M grant request 14-061925, and SWC \$99K grant request 1-061925 were presented to the board for their approval. **Rust moved to approve the SWC monthly grant requests as presented, Bickler seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Novak, Rust, and Brostuen

Nay: 0

Carried: 9-0

Barke reminded the board that the July meeting has been rescheduled for July 24, 2025, due to the Rural Water Leadership Retreat taking place in Medora on July 17th.

Brostuen adjourned the meeting at 10:48 am.



Chris Brostuen, Chairman



Char Imsland, Secretary