

**Western Area Water Supply Authority
Board of Directors Meeting
WAWSA Office April 17, 2025**

Attendees

Members Present: Doug Anderson, Matt Beard, Kent Bickler, Raoul Brandt, Ellis Haake, Larry Novak, Gary Rust, and Chis Brostuen, also voting for Ward Koeser.

Members Present via Video: Robert Harms

Members Absent: Ward Koeser

Others Present: Chris Barke (WAWSA), Char Imsland (WAWSA), Cheryl McNeil (WAWSA), Dave Bell (WAWSA), Jacob Monson (WAWSA), Max Pearce (WAWSA), Weston McGruder (AE2S), Graydon Olson (AE2S), Cory Chorne (AE2S), Josh Feil (Moore Engineering), Liz Suhr (R&T), Justin Smith (City of Watford City), Kenny Bergstrom (City of Williston), and Dustin Schultz (AE2S) via video.

Meeting Called to Order

Chairman Brostuen called the meeting to order at 9:00 am

Approval of the Agenda

Brostuen presented the agenda for approval. **Anderson moved to approve the agenda as presented, Bickler seconded.**

MOTION CARRIED UNANIMOUSLY BY VOICE VOTE.

Approval of the Minutes

The March 20, 2025, board meeting minutes were presented for approval. **Rust moved to approve the minutes as presented, Beard seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Novak, Rust, and Brostuen

Nay: 0

Carried: 9-0

Financial Reports

The Domestic and Industrial financial reports were presented to the board for their consideration and discussion.

The March capital accounting report was presented to the board for their consideration and discussion.

Executive Director's Report

Barke provided the board with an update on WAWSA's water usage and system updates.

Barke reported that the Watford City main water line break repair was completed on April 3rd.

He also reported that Brady Martz will be at the WAWSA office during the week of May 5th conducting WAWSA's annual audit.

State Water Commission Updates

Barke reported that the NWRWD East Williston CR 9, WTP MCC Device Net Upgrades, and the MCWRD System IV construction projects were all approved for funding at the SWC's April 10th meeting.

Moore Engineering Reports

Feil provided the board with an update on the 29-Mile project.

AE2S Reports

McGruder provided the board with the project updates.

MCWRD System IV Part IV – TO 77

McGruder presented the board with an Eatherly Constructors increase change order #3 for \$389,525 for the MCWRD System IV Part IV – TO 77 project. The change order is for updating routing for Ross Sundeen, Louis Nelson cattle tap, MCGA (Wisness), and Steve Larson services, additional three 2" blowoff installation and remobilization, interim quantity adjustments, additional fill for US 85, adding new service for Jacob Menster, and an additional 2" blowoff installation and remobilization by the end of 4" loop and Jerry McMillen. **Novak moved to approve Eatherly Constructors increase change order #3 for \$389,525 for the MCWRD System IV Part IV – TO 77 project, Haake seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Novak, Rust, and Brostuen

Nay: 0

Carried: 9-0

McGruder also presented amendment #2 to the MCWRD System IV Part IV – TO 77 project for \$400,000. This amendment is for construction and phase and RPR services, post construction phase services, and US Forest Service Environmental Monitoring subconsultant services. **Beard moved to approve amendment #2 to the MCWRD System IV Part IV – TO 77 project for \$400,000, Rust seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Novak, Rust, and Brostuen
Nay: 0
Carried: 9-0

McGruder also presented a DN Tanks final inspection and acceptance for the MCWRD System IV Part IV – TO 77 project. He reported that the five-year warranty period for this project began on July 29, 2024. **Beard moved to approve DN Tanks final inspection and acceptance for the MCWRD System IV Part IV – TO 77 project, Haake seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Novak, Rust, and Brostuen
Nay: 0
Carried: 9-0

NWRWD East Williston County Road 9 – TO 78

McGruder presented the board with a recommendation to award bid on contracts 1 and 2 for the NWRWD East Williston County Road 9 – TO 78 project. He recommended that contract #1 be bid to the lowest qualified bidder BEK Consulting for \$6,024,863.50. He also recommended that contract #2 be bid to the lowest qualified bidder, Ystaas Electrical Service, for \$444,000. **Haake moved to approve the recommendation to award bid on contract #1 to BEK Consulting for \$6,024,863.50 and contract #2 to Ystaas Electrical Service to \$444,000 for the NWRWD East Williston County Road 9 – TO 78 project, Beard seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Novak, Rust, and Brostuen
Nay: 0
Carried: 9-0

McGruder also presented amendment #2 to the NWRWD East Williston County Road 9 – TO 78 project for \$1,116,000. This amendment is for modifications to services of engineer, responsibilities of owner, payment to engineer, and time for rendering services. **Novak moved to approve amendment #2 to the NWRWD East Williston County Road 9 – TO 78 project for \$1,116,000, Rust seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Novak, Rust, and Brostuen
Nay: 0
Carried: 9-0

McGruder also presented a SWC cost share request letter for the NWRWD East Williston County Road 9 Alternate I – TO 78 project. He reported that the request is for cost-share funding from the SWC for 75% of the eligible construction project costs equal to \$1,972,792 for this project. **Haake moved to approve the SWC cost share request for the NWRWD East Williston County Road 9 Alternate I – TO 78 project for \$1,972,792, with a 75% cost-share from the SWC, Bickler seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Novak, Rust, and Brostuen
Nay: 0
Carried: 9-0

MCWRD System I South – TO 80

McGruder presented the final inspection and acceptance for the MCWRD System I South – TO 80 project. He reported that the one-year warranty period will begin on April 30, 2025. **Beard moved to approve the final inspection and acceptance for the MCWRD System I South – TO 80 project, Rust seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Novak, Rust, and Brostuen
Nay: 0
Carried: 9-0

Williston WTP Upgrade Project – TO 89

McGruder presented the board with the Williston WTP upgrade project – TO 89 task order agreement for \$233,000. This task order agreement is for the WTP DeviceNet replacement. **Novak moved to approve the Williston WTP upgrade project – TO 89 task order agreement, Haake seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Novak, Rust, and Brostuen
Nay: 0
Carried: 9-0

Williston WTP Intake CMAR Design Phase

McGruder and Schultz presented the board with a SWC cost share request letter for the Williston WTP Intake CMAR Design Phase project. The letter is to request cost share funding from the SWC for 75% of the eligible construction project costs. AE2S is still working with JF Brennan on some final scoping items and doesn't have the final project cost. Schultz is estimating that this project will have an estimated cost of \$1,750,000. The deadline to submit grant applications to the SWC to have it on the June agenda is April 28, 2025. **Novak moved to approve the submittal of the SWC cost share request letter with the caveat that the dollar amount be forwarded to the board at a later date, Anderson seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Novak, Rust, and Brostuen
Nay: Harms
Carried: 8-1

MCWRD System II Expansion Project

McGruder presented a SWC cost share request letter for the MCWRD System II Expansion Project. He reported that the request is for cost-share funding from the SWC for 75% of the eligible construction project costs equal to \$16,626,375 for this project. **Haake moved to approve the SWC cost share request for the MCWRD System II Expansion project for \$16,626,375, with a 75% cost-share from the SWC, Beard seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Novak, Rust, and Brostuen

Nay: 0

Carried: 9-0

Invoices for Payment

The MCWRD System I South – TO 80, Phase II Transmission Line – TO 88, System II Rural Distribution, and the NWRWD Trenton Area Rural Distribution – TO 85 invoices for engineering and construction for the month have a combined total of \$50,856.34.

SWC Grant Payment Request

SWC \$24M grant request 66-041725, SWC \$7M grant request 29-041725, SWC \$8M grant request 16-041725, SWC \$9M grant request 01-041725, SWC \$398K grant request 12-041725, SWC \$4M grant request 23-041725, and SWC \$747K grant request 05-041725 were presented to the board for their approval. **Anderson moved to approve the SWC monthly grant requests as presented, Haake seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Novak, Rust, and Brostuen

Nay: 0

Carried: 9-0

Chairman Brostuen adjourned the meeting at 10:09 am.



Chris Brostuen, Chairman



Char Imsland, Secretary