

**Western Area Water Supply Authority
Board of Directors Meeting
WAWSA Office March 20, 2025**

Attendees

Members Present: Doug Anderson, Matt Beard, Raoul Brandt, Ellis Haake, Ward Koeser, Larry Novak, Gary Rust, and Chris Brostuen

Members Present via Video: Kent Bickler and Robert Harms

Others Present: Chris Barke (WAWSA), Char Imsland (WAWSA), Cheryl McNeil (WAWSA), Dave Bell (WAWSA), Shae Johnson (WAWSA), Jacob Monson (WAWSA), Weston McGruder (AE2S), Graydon Olson (AE2S), Cory Chorne (AE2S), Craig Haskins (R&T), Curt Clarys (City of Williston), Justin Smith (City of Watford City), Dustin Schultz (AE2S) via video, and Josh Feil (Moore Engineering) via video.

Meeting Called to Order

Chairman Brostuen called the meeting to order at 9:00 am.

Approval of the Agenda

Brostuen presented the agenda for approval, which included two additions: Executive Committee meeting minutes under the "Minutes" section, and the Watford City 20" main break under the "Executive Director's Report". **Rust moved to approve the agenda as amended, Anderson seconded.**

MOTION CARRIED UNANIMOUSLY BY VOICE VOTE.

Approval of the Minutes

The February 20, 2025, board meeting minutes were presented for approval. **Koeser moved to approve the minutes as presented, Haake seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Koeser, Novak, Rust, and Brostuen

Nay: 0

Carried: 9-0

The March 18, 2025, Executive Committee meeting minutes were presented for approval. **Haake moved to approve the minutes as presented, Imsland seconded.**

Aye: Haake, Imsland, and Brostuen

Nay: 0

Carried: 3-0

Financial Reports

The Domestic and Industrial financial reports were presented to the board for their consideration and discussion.

The February capital accounting report was presented to the board for their consideration and discussion.

Executive Director's Report

Barke provided the board with an update on WAWSA's water usage and system updates.

State Water Commission Update

Barke provided the board with a SWC update.

Watford City 20" Main Break

Barke reported that on March 5, 2025, a line break occurred on the Watford City 20" main water line. Carsten Contracting submitted a proposal to repair and replace the water line. The proposal has a cost of \$661,000 and includes mobilization, 24" HDPE bores, and 24" connections. **Anderson moved to approve the Carstensen Contracting proposal to repair and replace the Watford City 20" main water line for \$661,000, Beard seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Koeser, Novak, Rust, and Brostuen

Nay: 0

Carried: 9-0

Moore Engineering Reports

Feil presented the board with a 29-Mile project task order amendment #3. This amendment is for \$38,915 and includes preparing as-built record drawings for all three years of construction and new service connections, construction contract management and related services, and to provide miscellaneous additional services during the one-year warranty period. **Beard moved to approve the 29-Mile project task order amendment #3 for \$38,915, Koeser seconded.**

Aye: Beard, Bickler, Brandt, Haake, Koeser, Novak, Rust, and Brostuen

Nay: Anderson

Carried: 8-1

Harms joined the meeting at 9:26 am.

AE2S Reports

McGruder provided the board with the project updates.

Williston Regional WTP Intake Assessment – TO 70

Schultz provided the board with an update on the Williston Regional WTP Intake Assessment – TO 70 project. The update included the six alternatives considered by J.F. Brennan regarding options for remediation.

A discussion was held by the board on how to proceed with the CMAR. **Harms moved to proceed to phase II on the CMAR with the condition that AE2S look into other contractors that didn't submit a proposal, Anderson seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Koeser, Novak, Rust, and Brostuen

Nay: 0

Carried: 10-0

Williston Regional WTP Intake Siting Study – TO 87

Schultz also presented a SWC grant funding request for the Williston Regional WTP Intake Siting Study – TO 87 project. The request is for cost-share funding from the SWC to complete a technical memorandum outlining up to five viable options to consider for future raw water intake improvements. The estimated cost for the intake siting study initiative is \$132,500, and WAWSA is requesting a 75% cost share from the SWC, amounting to \$99,375. **Harms moved to approve the SWC grant funding request for the Williston Regional WTP Intake Siting Study – TO 87 project for \$132,500, with a 75% cost-share from the SWC, Anderson seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Koeser, Novak, Rust, and Brostuen

Nay: 0

Carried: 10-0

MCWRD System IV Part IV – TO 77

McGruder presented the board with a deduct DN Tanks change order #2 for -\$1,000, for the MCWRD System IV Part IV – TO 77 project. The change order is for a drain overflow headwall workmanship reduction, three-year bonded extended warranty for total warranty period of five years starting at the final completion date, and final and substantial completion date revisions. **Beard moved to approve DN Tanks change order #2 for -\$1,000 for the MCWRD System IV Part IV – TO 77 project, Anderson seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Koeser, Novak, Rust, and Brostuen

Nay: 0

Carried: 10-0

Invoices for Payment – MCWRD & NWRWD

The MCWRD System IV Part IV – TO 77, Phase II Transmission Line – TO 88, System II Rural Distribution, and the NWRWD Trenton Area Rural Distribution – TO 85 for engineering and construction for the month have a combined total of \$152,346.12.

SWC Grant Payment Request

SWC \$24M grant request 65-032025, SWC \$7M grant request 28-032025, SWC \$9.6M grant request 30-032025, SWC \$8M grant request 15-032025, SWC \$398K grant request 11-032025, and SWC \$747K grant request 04-032025 were presented to the board for their approval. **Rust moved to approve the SWC monthly grant requests as presented, Anderson seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Koeser, Novak, Rust, and Brostuen

Nay: 0

Carried: 10-0

Chairman Brostuen adjourned the meeting at 11:05 am.



Chris Brostuen, Chairman



Char Imslund, Secretary