

**Western Area Water Supply Authority
Board of Directors Meeting
WAWSA Office October 19, 2023**

Attendees

Members Present: Doug Anderson, Matt Beard, Kent Bickler, Raoul Brandt, Robert Harms, Ellis Haake, Larry Novak, and Gary Rust.

Members Present Via Video: Chris Brostuen, also voting for Ward Koeser

Members Absent: Ward Koeser

Others Present: Tami Madsen (WAWSA), Cheryl McNeil (WAWSA), Jacob Monson (WAWSA), Cory Chorne (AE2S), Weston McGruder (AE2S), Grant Meyer (AE2S), Miranda Kleven (AE2S), Josh Feil (Moore Engineering), Jeff Bryson (City of Williston), Craig Haskins (R&T), Ben Clarys (NWRWD), Chris Barke (WAWSA) via video, Dustin Schultz (AE2S) via video, and Julius Wakam (MCWRD) via video.

Meeting Called to Order

Chairman Brostuen called the meeting to order at 9:00 am.

Approval of the Agenda

Brostuen presented the agenda for approval. **Rust moved to approve the agenda as presented, Anderson seconded.**

MOTION CARRIED UNANIMOUSLY BY VOICE VOTE.

Approval of the Minutes

Minutes of the September 21, 2023, board meeting minutes were presented for approval. **Haake moved to approve the minutes as presented, Beard seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Novak, Rust, and Brostuen

Nay: 0

Abstain: Harms

Carried: 8-0

Financial Reports

The Domestic and Industrial financial reports were presented to the board for their consideration and discussion. **Anderson moved to accept and file the financial reports as presented, Haake seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Novak, Rust, and Brostuen

Nay: 0

Carried: 9-0

Madsen presented the board with the September capital accounting reports.

2024 WAWSA Rate Recommendation

Miranda Kleven with AE2S presented the 2024 WAWSA O&M rate analysis. The analysis covered the rate-setting philosophy, domestic rate revenue requirements, cost of service-based O&M rates and the 2024 rate increase recommendations. The 2024 recommended rate increases are:

	2024 Rate (\$/KGal)	% Change from 2023	\$ Change from 2023
MCWRD	\$4.18	1.5%	\$0.06
NWRWD/BDW	\$3.98	2.0%	\$0.08
R&T	\$3.98	2.0%	\$0.08
Williston	\$2.28	0.5%	\$0.02

Novak moved to approve the 2024 water rate increases as presented, Haake seconded.

Aye: Anderson, Beard, Haake, Novak, Rust, and Brostuen

Nay: Bickler, Brandt, and Harms

Carried: 6-3

Executive Director's Report

Madsen gave a monthly update on water usage and WAWSA system operations.

State Water Commission Update

Madsen presented her list of projects for the 2024 intended use plan.

Crop Damage Policy

Madsen informed the board of a weakness in WAWSA's crop damage policy due to an absent date restriction for claiming damages. She presented the board with a revision that will help remediate this weakness. **Beard moved to approve the proposed changes to the crop damage policy, Harms seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Novak, Rust, and Brostuen

Nay: 0

Carried: 9-0

Moore Engineering Reports

Feil provided the board with an update on the 29-Mile project.

AE2S Reports

Williston WTP Intake Repair Task Order

McGruder presented task order 81 for the Williston WTP intake proposed CMAR selection based on the recommendations from the September board meeting. **Beard moved to approve task order 81 for the CMAR proposal for the Williston WTP Intake repair, Bickler seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Novak, Rust, and Brostuen

Nay: 0
Carried: 9-0

McGruder presented the board with the project updates.

R&T Stanley Part II - TO 67

McGruder presented a Carstensen Contracting, Inc. increase change order #1 for \$488,755.00 to add 13 user services, service upsize to 1" meter, a reroute due to an easement issue, and remobilization to mitigate a crop damage claim for R&T Stanley Part II - TO 67. **Haake moved to approve the Carstensen Contracting increase change order #1 for \$488,755 for R&T Stanley Part II - TO 67, Bickler seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Novak, Rust, and Brostuen
Nay: 0
Carried: 9-0

MCWRD System I South - TO 80

McGruder presented a BEK Consulting increase change order #2 for \$15,501.32 for a County Road 30 curb stop relocate for future road projects, a PRV vault 4" additional valve install, and a Greenwood Service relocate for future road projects for MCWRD System I South - TO 80. **Rust moved to approve the BEK Consulting increase change order #2 for \$15,501.32 for MCWRD System I South - TO 80, Novak seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Novak, Rust, and Brostuen
Nay: 0
Carried: 9-0

MCWRD Invoices for Payment

The MCWRD System I North Expansion - TO 76, System IV Part IV - TO 77, and System I South Expansion - TO 80 invoices for engineering and construction for the month have a combined total of \$661,782.40.

SWC Grant Payment Request

SWC \$24M grant request 48-101923, SWC \$7M grant request 10-101923, SWC \$9.6M grant request 13-101923, SWC \$398K grant request 4-101923, and SWC \$4M grant request 06-101923 were presented to the board for their approval. **Haake moved to approve the SWC grant requests, Beard seconded.**

Aye: Anderson, Beard, Bickler, Brandt, Haake, Harms, Novak, Rust, and Brostuen
Nay: 0
Carried: 9-0

Anderson moved to adjourn, Haake seconded.


Chris Brostuen, Chairman


Char Imsland, Secretary